

Print Student Name _____

Print Parent Name _____

For the Parent/Guardian

As the parent/guardian of this student, I have read the Student Network and Internet Acceptable Use and Safety Policy and Guidelines, and have discussed them with my child. I understand that student access to the internet is designed for educational purposes and that the Corporation has taken available precautions to restrict and/or control student access to material on the Internet that is obscene, objectionable, inappropriate and/or harmful to minors. However, I recognize that it is impossible for the Corporation (or any of its employees, administrators, or officers) responsible for materials my child may acquire or come in contact with while on the Internet.

Additionally, I accept responsibility for communicating to my child guidance concerning his/her acceptable use of the Internet - i.e., setting and conveying standards for my daughter/son to follow when selecting, sharing and exploring information and resources on the Internet. I further understand that individuals and families may be liable for violations.

To the extent that proprietary rights in the design of a website hosted on the Corporation's servers would vest in my child upon creation, I agree to assign those rights to the Corporation.

Please check each that applies:

- I give permission for my child to use and access the Internet at school and for the Corporation to issue an Internet/email account to my child.
- I give permission for my child's image (photograph) to be published online, provided only his/her first name is used.
- I give permission for the Corporation to transmit "live" images of my child (as part of a group) over the Internet via a webcam.
- I authorize and license the Corporation to post my child's class work on the Internet without infringing upon any copyright my child may own with respect to such class work. I understand only my child's first name will accompany such class work.
- I give permission for my child's picture or name to be published in the local newspapers, school website or school Facebook page.

Parent/Guardian's Signature: _____ Date: _____

For the Student

I have read and agree to abide by the Student Network and Internet Acceptable Use and Safety Policy and Guidelines. I understand that any violation of the terms and conditions set forth in the Policy and Guidelines is inappropriate and may constitute a criminal offense. As a user of the Corporation's computers/network and the Internet, I agree to communicate over the internet and the Network in an appropriate manner, honoring all relevant laws, restrictions and guidelines.

Student's Signature: _____ Date: _____

Parent's Right to Know

In accordance with the Elementary and Secondary Education Act, Section 111 (h)(6) Parent's Right to Know, this is a notification from the South Gibson School Corporation to every parent of a student in a Title I school that you have the right to request and receive information in a timely manner regarding the professional qualifications for your student's classroom teachers. This information regarding the professional qualifications of your student's classroom teachers shall include the following:

- If the teacher has met state qualifications and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which Indiana qualifications and licensing criteria are waived;
- The teacher's baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their qualifications.

If at any time your student has been taught for 4 or more consecutive weeks by a teacher that is not highly qualified, you will be notified by the school of this information. If you have any questions or concerns, please feel free to contact the school principal at 812-724-3705.

Student Handbook Acknowledgement

I, _____ have received a copy of the current Owensville Community School Student handbook. I have read the handbook upon receiving it and have asked any questions I may have about its contents. I understand that I am responsible for all information contained in this handbook. I have also asked my parents/guardians to read the handbook, discuss it with me, and return the Parent/Guardian Acknowledgement form at the bottom of this page.

Student Signature: _____ Date: _____

Parent/Guardian Student Handbook Acknowledgement Form

Indiana law requires that we ask you to acknowledge in writing that you have reviewed a copy of the student handbook, which contains school discipline policies and athletic policies. Failure to sign or return the form does not affect the student's responsibility to act in accordance with the policies outlined in this handbook.

I (We) have reviewed the current Owensville Community School student handbook containing school discipline policies and athletic policies.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Owensville Community School
6569 IN 65
Owensville, IN 47665
812-729-7428

Parent Compact

Parent Name: _____ Student Name: _____

PARENT/GUARDIAN AGREEMENT

Any person interested in helping this student may sign in place of the parent.

I want my child to achieve; therefore, I will encourage him/her by doing the following:

- Maintain communication with my child's teacher and provide the school with up-to-date contact information.
- Review my child's folder and/or agenda book, along with information posted on the school website.
- Return all necessary paperwork in a timely fashion.
- See that my child is punctual and attends school regularly.
- Support the school in its efforts to maintain proper discipline.
- Establish a quiet place for homework and review work regularly.
- Encourage my child's efforts and be available and engaged in their learning.

Signature _____ Date _____

STUDENT AGREEMENT

It is important that I work to the best of my ability; therefore, I will do the following:

- Give folder and/or agenda book to parents regularly.
- Give all forms to parents and return them on time.
- Attend school every day with supplies and a positive attitude.
- Complete and return homework assignments.
- Have quiet study time.
- Follow the rules outlined in the agenda book.

Signature _____ Date _____

TEACHER AGREEMENT

It is important that students achieve, therefore, I shall do the following:

- Maintain communication with parents about progress, learning, and achievement.
- Provide reasonable homework assignments for students as practice.
- Ensure that students are actively engaged in learning.
- Support/Praise student progress and achievement.
- Engage and participate in school/staff activities.
- Provide a safe, caring classroom environment.

Signature _____ Date _____

PRINCIPALS' AGREEMENT

We will provide an environment that encourages positive communication and set high expectations for learning.

Signature(s) _____,

_____ Date _____

**Owensville Community School
Student Handbook
2021 - 2022**

This Agenda Belongs To:

Name: _____

Address: _____

City/Town: _____ **Zip Code:** _____

Phone: _____

Homeroom Teacher: _____ **Room #** _____

Owensville Community School

Board of School Trustees

Mrs. Janet McBee, President
Dr. Conway Cox, Vice President
Mr. Steve Gruszewski, Secretary
Mr. Michael Bengert
Mr. Tim Nurrenbern
Mr. David Lewis
Mr. Don Steinmetz

Administrative Staff

Superintendent - Dr. Stacey Humbaugh
Assistant Superintendent - Mr. Tim Armstrong
Principal - Mrs. Tasha Jourdan
Assistant Principal - Dr. Peter Humbaugh
Guidance Counselor - Mrs. Laura Michel
Technology Coordinator - Mr. Matt Bilderback

Phone Numbers

Owensville Community School 812-724-3705 or 812-729-7428
Owensville FAX Number 812-724-4201
School Corporation Office 812-753-4230
Corporation FAX Number 812-753-4081

Principal Email Address: tasha.jourdan@sgibson.k12.in.us

Assistant Principal Email Address: pete.humbaugh@sgibson.k12.in.us

Websites

South Gibson School Corporation: www.sgibson.k12.in.us

Owensville Community School: www.sgibson.k12.in.us/OCS/ocs_index.htm

School Closing and Weather Related Conditions

In case of bad weather, all school closings will be announced on WRAY Radio (FM 98.1 - Princeton)
When possible, we use School Messenger (phone calling system) for school delays, cancellations, and early dismissals due to weather conditions. It will be sent out as a general call and it will contact the first number in the contact information.

Grading Scale - There are four 9-week grading period for the school year.

97 - 100 = A+	77 - 79 = C+
93 - 96 = A	73 - 76 = C
90 - 92 = A -	70 - 72 = C -
87 - 89 = B+	67 - 69 = D+
83 - 86 = B	63 - 66 = D
80 - 82 = B -	60 - 62 = D -
	59 and Below = F

School Planner (Grades K - 8)

In an effort to keep everyone informed and to ensure items sent home from school, we will use the school planner for important communication from school.

Please take a few minutes to look at the contents of the planner. It is only through your help that we continue vital two-way communication which is so important for your child's education. If students lose their planner they will be charged \$4.50 to replace it.

We would like to stress to parents to please read the rules and information in the folder/planner and discuss them with your child. You will find a great amount of information not given to you at pre-enrollment.

Welcome To Owensville Community School

Owensville Community School is the product of consolidation of Wabash and Montgomery Township. The attendance center for the elementary children of these two townships is located in Owensville. The school has subunits of school within: Lower Elementary (K-2), Upper Elementary (3-5) and Middle School (6-8). The curriculum is enhanced with Music, Art, Physical Education, AG, FACS and computers courses. Special Services provides additional assistance to children experiencing difficulty in the areas of Speech and Hearing or Learning Disabilities.

Mission Statement

The mission of Owensville Community School is for the entire staff, parents and community to provide for all students an appropriate education by a variety of teaching activities, a challenging environment and a usable set of values so that he/she may function in our society as a physically, mentally and socially adjusted individual, and that he/she may have a continual desire for learning throughout their lifetime.

School Arrival

No children should arrive at school before 7:45 a.m., unless they will be eating breakfast, which is served from 7:30 a.m. to 7:50 a.m. Those students should report directly to the cafeteria. There are no teachers on supervision until 7:45 a.m. so please do not drop your children until 7:45 unless they eat breakfast. Students in grades K - 2 should report to the hallway on the north side of the office when arriving. Students in grades 3 - 5 should report to the cafeteria and grades 6-8 in the front lobby in the morning.

Car riders should be unloaded at the North circle drive. When students unload from the buses or cars they should report directly to their designated area. We encourage parents to bring or pick up students in cars only in case of emergency such as illness, doctor appointments, etc.

Class begins at 7:55 a.m. Students are tardy after 7:55 a.m. and must be signed in at the front office.

Dismissal time is 3:10 p.m. for car riders and 3:25 p.m. for bus riders.. Bus departure is at 3:30 p.m. Students riding a bus should load immediately upon leaving the building.

Bicycles are not allowed to be ridden to or from school.

Traffic Control

We are asking for your help and cooperation when bringing your children to school and picking them up. The circle drive is for drop off and pick up only. If you would like to walk your child into the building or need to come into the building for any reason, we ask that you park in the parking lot and not along the curb. Parking along the curb and coming into the building causes a backup of traffic in the circle drive.

When picking up or dropping off your child please pull forward to the last pole with a sign attached to it (at the end of the canopy). This allows more cars to drop off or pick up students in a safe manner. If your student is not outside waiting for you during pick up, please make another loop so you do not hold up traffic.

The circle drive is a one way. Please do not park in a handicap parking spot unless you have a handicap tag.

Attendance

Students at Owensville Community School are expected to demonstrate punctuality and dependability in meeting assigned responsibilities. These are fundamental characteristics to be developed in one's school experience. Students with good attendance records generally achieve higher grades and enjoy school more. Regular attendance is essential in order to derive the maximum benefits of the educational program. The responsibility for attendance is that of the student and the parent/guardian. The responsibility for accurate attendance accounting and reporting is that of the school. Owensville Community School insists on punctual and regular school attendance.

Types of Absences

Owensville Community School categorizes absences into two types:

1. Excused
2. Unexcused

Acceptable Excused Absences

1. Personal illness
2. Death in the family
3. Service as a page in the General Assembly
4. Presentation of a project in the State Fair
5. Serving on the precinct election board on the date of each general, city or town, special and primary elections.

It is the student's privilege and responsibility to complete missed classroom assignment(s) after excused absences, as directed by the classroom teacher.

Truancy

Truancy is an absence without the parent's approval and/or school's knowledge in which case the Attendance Officer is notified and will investigate the matter. The school can impose further disciplinary measures in truancy cases.

The compulsory attendance laws of the State of Indiana requires each child who is more than seven years of age and not more than sixteen years of age, to be in school each day that school is in session.

If other corrective measures fail, habitual truants will be subject to the provisions of Section 31 of Public Law 218-Student Due Process which states: Confirmed truant on petition of recommendation of the attendance office and superintendent having jurisdiction, a child who habitually absents himself/herself from school in violation of the compulsory laws may be tried by the judge of any juvenile, circuit, or superior courts. If the judge finds that the child is a confirmed truant, he/she may (a) commit the child to the Indiana Boy's School or the Indiana Girl's School, as appropriate, or (b) commit the child to another custodial institution in this state, or (c) place the child in the care of a probation officer.

Rules and Regulations Reporting an Absence

1. A note written and signed by a parent or guardian must be brought to the office upon return to the school after an absence by a middle school student.
2. A parent or guardian should contact the office by 9:00 a.m. to report any absence. The absence can be reported in the following ways:
 - a. Telephone call to the school. Call the school between 7:30 a.m. and 9:00 a.m.
 - b. By email - ocsattendance@sgibson.k12.in.us/OCS/ocs_index.htm
 - c. Note signed by the parent/guardian in advance informing the office of the absence
3. The student's absence will be considered unexcused until the school is contacted by the parent.
4. Every effort should be made to schedule doctor and dental appointments on non-school time.
5. A student absent from school is also unable to work, participate in athletics or participate in social events the same day, except special absences.
6. No student may leave school property after arriving at school without permission from the principal. Students returning after being permitted to leave must report to the office.
7. Absence from a class period or part of a class period without proper authorization will be considered truancy and the student will be subject to disciplinary action.
8. The school will require a student to bring a doctor's note if persistent illness lasts for five or more consecutive school days.
9. In order to obtain early dismissal during the school day, a written statement from your parent or guardian must be presented to the office.
10. Parents/Guardians should read the South Gibson School Corp. Attendance Policy in this planner and go over it with his/her child.

Policy for Excessive Absences

1. At ten (10) absences, the parent/guardian will be notified that the child has excessive absences.
2. At fifteen (15) absences, a second notification will occur.

Early Release

The general attitude of the school is that the school is responsible for the child, and responsible to his/her parents, and that the brief hours in school are of such importance to the growth and development of the child that they should be guarded from interruption.

The following general rules of procedure offer appropriate safeguards in the interest of the health and safety of children during the time the school is responsible for them:

1. Children are released from school only to their parents or to persons authorized by their parents. All students must be signed out by the adult picking them up. Students will be released from the office only.
2. Children are released to police officers only after proper clearance by the building principal.
3. In case of family dissension (divorce, step-parents, grandparents of separated parents, etc.) the request occasionally comes to prohibit one party of the conflict from taking the child from school. Such requests will be honored only if legal status is established and on file at the school.
4. Children are released for days of religious observance upon requests of their parents. A note signed by the parent must be brought prior to the day of observance.
5. Teachers are not to admit unauthorized visitors to the classroom without a note from the office.
6. In case of emergency, a child is sent home only with the parent or another authorized and reliable adult if the parent is not available.
7. Requests for released time for dental and medical appointments are honored. Appointments after school and on non-school days are preferred.
8. School authorities weigh each individual case, because the school is obligated to protect the health and safety of all the students.
9. In the absence of the principal, the classroom teacher is responsible for making decisions. The teacher notifies the principal (as soon as possible) of any decision he/she has made.

Hall Pass

Hall passes are issued by the office and the teachers whenever students are out of their designated classrooms in the corridors of the building. No students should be in the halls without a pass. Passes issued by the office are the means of moving students from the office area to their designated area.

Tardiness

Students who are not in their designated rooms at the time the bell rings to start a classroom period are marked tardy. When a student is tardy to school, the parent must come in and sign the student in or send a note stating why he/she is tardy. Students who are tardy three or more times in a semester will be referred to the office for further disciplinary action.

Withdraw/Student Transfer

Students who find it necessary to withdraw or transfer, need to report to the office to complete this procedure, return their rental textbooks and pay any fees that may be outstanding.

Student Records

Parents have a right to inspect and review their child's records at reasonable times if the child is less than 18 years of age and not attending a post-secondary institution or if the child is a dependent student as defined by Section 152 of the Internal Revenue Code.

Discipline/School Behavior

The philosophy of education of the South Gibson School Corporation centers on the conviction that the public schools exist for the welfare of the individual as a member of an ever-changing society. Working with the home and other institutions, it is the responsibility of the school to develop useful citizens. The school should help each child to discover his/her own aptitudes, challenge him/her to reach the limit of his/her ability in developing them, and inspire him/her to feel pride in his/her achievements at every stage of his/her growth.

School Rules and Regulations

Building principals may make written rules and establish written standards governing student conduct. Building principals may take any action which is reasonably necessary to carry out or prevent an interference with carrying out any educational function. Although it is impossible to list all kinds of disruptive behavior, the following are examples that will not be tolerated and could result in disciplinary action:

1. The use of vulgar, obscene, or indecent language, writing, or acts.
2. Failure to follow the directions of school personnel.
3. Gambling in any form.
4. Smoking, Vaping or use of tobacco or possession thereof.
5. Fighting, pushing, shoving, or scuffling of any type.
6. Intimate physical contact such as holding hands, etc.
7. Forged notes, passes, excuses, and/or signatures.
8. Setting off fireworks on school premises.
9. Students must refrain from loud and/or boisterous activity while in the school building.
10. Throwing objects on school premises.
11. For reasons of safety, students are prohibited from running in the building.
12. Student dress which fails to emphasize neatness and appropriateness. Courts have ruled that any appearance that (1) creates a disturbance, (2) causes amusement or laughter, or (3) provokes looks and stares, shall not be allowed in public schools. Refer to school dress code for specifics.
13. Any behavior as outlined in the Student Due Process Law.
14. Bullying as defined by Senate Act 285.

Bullying

The School Board is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Bullying behavior toward a student, whether by other students, staff or third parties, is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal and psychological abuse as provided herein. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. Engaging in bullying behavior through the use of data or computer software that is accessed through a computer, computer system or computer network als is prohibited. This policy applies when a student is on school grounds immediately before or during school hours, immediately after school hours, or at any other time when the school is being used by a school group; off school grounds at a school activity, function or event; traveling to or from school or a school activity, function, or event; or,

using property or equipment provided by the school. Additionally, this policy applies regardless of the physical location when:

- A. The individual committing the bullying behavior and any of the intended targets of the bullying behavior are students attending a school within the Corporation; and
- B. The bullying behavior results in a substantial interference with school discipline or an unreasonable threat to the rights of others to a safe and peaceful learning environment.

Bullying as defined in State law means overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner (including digitally or electronically), physical acts committed, aggression, or any other behaviors committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student and create for the targeted student an objectively hostile school environment that:

- A. Places the targeted student in reasonable fear of harm to the targeted student's person or property;
- B. Has a substantially detrimental effect on the targeted student's physical or mental health;
- C. Has the effect of substantially interfering with the targeted student's academic performance; or
- D. Has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges provided by the school.

This type of behavior is a form of harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It includes, but is not limited to, such behaviors as stalking, intimidation, menacing behavior, coercion, name-calling, taunting, making threats, and hazing. It also includes the use of digital or electronic communications to engage in such behaviors.

However, Indiana law exempts the following from the definition of "bullying":

- A. Participating in a religious event.
- B. Acting in an emergency involving the protection of a person or property from an imminent threat of serious bodily injury or substantial danger.
- C. Participating in an activity consisting of the exercise of a student's rights protected under the First Amendment of the United States Constitution or Article I, Section 31 of the Constitution of the State of Indiana, or both.
- D. Participating in an activity conducted by a nonprofit or governmental entity that provides recreation, education, training, or other care under the supervision of one or more adults.
- E. Participating in an activity undertaken at the prior written direction of the student's parent.
- F. Engaging in interstate or international travel from a location outside Indiana to another location outside Indiana.

Teacher Suspension of Students

Each teacher shall, when students are under his/her charge, have the right to take any action reasonably necessary to carry out or to prevent interference with the educational function of which he/she is in charge. Teacher suspension is interpreted as the teacher's right to suspend from class and send to the office for one period any student who interferes with the educational function for which the teacher is responsible.

Short-Term Suspension

Any principal may deny a student the right to attend school or to take part in any school function for a period of up to ten (10) school days. Such suspension may take place after the principal has conducted a thorough investigation and determined that suspension is necessary in order to help the student, to further school purposes, or to prevent an interference with school purposes. Suspension may also be imposed for violation of any of the regulations constituting grounds for expulsion.

IC 20-33-8-14

IC 20-33-8-14 outlines the procedures to be followed by school personnel in the disciplining of a student. IC 20-33-8-14 provides for the following:

The principal, other administrative personnel and teachers are authorized by the Board of School Trustees of South Gibson School Corporation to take disciplinary action in connection with ensuring appropriate student behavior. Such action will be supervised by the building principals and could include counseling with the student, parent conferences, and the assignment of additional school work, rearranging class schedules, requiring the student to serve detention, suspension or expulsion from school.

Possible Grounds for Expulsion/Removal of the Student from School for the Balance of the Current Semester or Year:

1. Use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any comparable conduct constituting any interference with school purposes, or urging other students to engage in such conduct.
2. Damage to or theft of school property.
3. Intentionally damaging or stealing private property.
4. Intentionally causing or attempting to cause physical injury to a school employee.
5. Intentionally doing bodily injury to any student.
6. Threatening or intimidating any student for the purpose of obtaining money or anything of value.
7. Knowingly possessing, using, transmitting, or being under the influence of any narcotic drug, alcoholic beverages, or intoxicant of any kind.
8. Engaging in the unlawful selling of narcotics.
9. Failing, in a number of instances, to comply with directions of a teacher where such failure constitutes an interference with school purposes.
10. Engaging in any activity forbidden by the laws of the State of Indiana which constitutes an interference with school purposes.

Detention

Middle School and upper elementary students may be required to serve noon detention for disruptive behavior, failing to do work, etc. The detention may range from one (1) to three (3) days. Parents will be notified each time a detention is given. The parent or guardian should read the detention policy in this planner and go over it with his/her child.

School Functions

Students are to abide by all regulations they would normally follow during the school day while in attendance at after-school functions or school-sponsored activities.

Bus Rules and Regulations

School rules take effect when students board buses to school in the morning. There is to be absolutely no smoking, profanity, or horseplay on the bus at any time. Students are reminded that the bus driver has the same authority as a teacher or parent when discipline is required. The privilege of riding a bus will be suspended if a student is a persistent troublemaker.

School bus drivers are to have control of all children conveyed between the homes of the children and the school house and return. The driver shall keep order, maintain discipline among the children while on the bus or along the route, treat all children in a civil manner, see that no child is imposed upon or mistreated while in his/her charge, and shall use every care for the safety of the children under his/her charge. School bus drivers shall assure that the following regulations are observed by all pupil passengers:

1. Each pupil shall be located immediately upon entering the bus in the place assigned by the driver
2. No pupils shall stand or move from place to place during the trip.
3. Loud, boisterous, or profane language or indecent conduct shall not be tolerated.
4. Pupils shall not be allowed to tease, scuffle, trip, hold, hit, or use their hands, feet, or body in any objectionable manner.
5. No windows or doors are to be opened or closed except by permission of the bus driver.
6. No pupil shall enter or leave the bus until it has come to a full stop and the door has been opened by the driver.
7. The child should be waiting at his/her boarding station when the school bus arrives. In case of an emergency causing late arrival by the pupil at his/her station, the school bus driver will be required to wait no longer than three (3) minutes after the scheduled time for arrival at the pupil station. If the school bus driver is already three (3) minutes late, he/she need not wait at all.
8. When a student boards a bus in the morning he/she WILL NOT be allowed to get off before the bus arrives at school. He/She will not be allowed to disembark and walk part of the way to school. In the evening, a student WILL NOT be allowed to get off the bus until he/she reaches his/her assigned stop. He/She will not be allowed to get off at the home of a friend or relative unless the driver has a note from the parent giving permission to the student to get off at a specified place other than his/her own home.

Eligibility Rules for Athletes, Cheerleaders, and Extracurricular Activities

Students must remain academically eligible to participate in extracurricular activities (ECAs). A student's grades will be looked at in two parts to determine eligibility.

1. A student must pass four (4) of the five (5) core subjects to be eligible. The core classes consist of math, English, science, literature, and social studies.
2. A student must pass a total of six (6) classes to be eligible.

If a student does not pass four of the five core subjects and/or does not pass a total of six classes in a grading period, the student will be placed on Academic Probation for the upcoming grading period. Academic Probation means that a student may try-out and practice, but they are not allowed to participate in any contest while on probation. Grades and eligibility will be checked during the grading period as described below:

- A. If the sport's season begins during the upcoming grading period, eligibility will be checked four (4) weeks from the first official practice. If they are not eligible at this time, they will remain ineligible for the remainder of the grading period.
- B. If the sport's season is already in progress at the change of grading periods, eligibility will be checked when progress reports become a matter of record in the principal's office. If they are not eligible at this time, they will remain ineligible for the remainder of the grading period.

Semester grades shall take precedence over nine week grades at the end of a semester. This means that semester grades from December and May will be used to determine eligibility in January and August, respectively.

A student's academic eligibility will be determined at the time when grades have been made a matter of record in the principal's office. This generally happens during the week following the last day of the grading period.

A student must attend school for ALL classes after lunch to be allowed to participate in contests the same evening. They must be at school by the START of the first period after lunch. A student who is not at school for ALL Classes after lunch will not be allowed to participate in any extracurricular activities that same evening. This does not include doctor's or dentist's appointments, funerals, or any other absence the principal considers acceptable.

Student Conduct

If an athlete, club member, or cheerleader receives two "U's" in conduct grades from two different teachers, or from a teacher and an administrator, at the end of a nine-week period, the athlete, club member or cheerleader shall be placed on probation for a period of four (4) weeks. During this time, the athlete will not participate in any athletic contests, and the cheerleader will be suspended from the squad for four (4) weeks. At the end of the four-week period, the principal shall check with the teachers involved, and if the student's conduct is still unsatisfactory he or she shall not be allowed to participate further in any athletic contests or cheerleader activities during the nine-week period. Athletes and cheerleaders may practice with their teams or squads, but only for the purpose of keeping up their proficiency. If, however, the student's conduct is found to be satisfactory at the end of the four (4) weeks, his/her probation will end. Students who violate school policy and are placed on suspension will receive a "U" in conduct which will show up on their report card.

General Information

Promotion and Retention of Students

It is best to promote students with their own age group, but each case will be considered separately with retention being a possibility. After a conference between the parents, teacher, and the school principal, the final decision concerning the student's retention rests with the school officials.

Book Rental

Textbooks are on a rental basis. The rental price is estimated on usual wear and replacement. Students using rental books should exercise great care so that the least possible damage and loss may occur. The student is held responsible for unnecessary marking, damage, and loss of rental books. Only ordinary wear is expected. When a book becomes torn or in need of repair, it should be brought to the attention of the teacher. Workbooks and other consumable books are sold at the same time textbook rental is collected. Book fees not paid when agreed upon will be considered delinquent and will be turned over to the school attorney for collection.

During the time that a child is confined to his/her home with a major contagious disease, he/she should not request rental books to be taken home unless he/she is prepared to pay for them after the illness.

The textbook rental collection schedule for late enrollment and refund schedule is as follows:

Aug through Oct 15 = 100% Charge = 75% Refunds

Oct 16 through Dec 31 = 75% Charge = 50% Refunds

Jan 1 through Mar 15 = 50% Charge = 25% Refunds

Mar. 16 through End of School = 25% Charge = 0% Refunds

Application for township assistance with book fees are available in the school office.

Cafeteria

Cafeteria facilities are available to students in all elementary schools. Type A lunches are provided and are based on the nutritional values set up by the U.S. Department of Agriculture. In addition to meeting daily nutritional needs, the plan is based on teaching correct eating habits and introducing new foods.

Offer vs. serve is used in the cafeteria. This means students can select some of the foods which are available. Everyone must take the meat portion of the meal and at least two of the other four choices. All elementary schools participate in a daily school meal program. Children are charged on a weekly basis.

In order to comply with Federal USDA guidelines for the National School Lunch Program, SGSC asks that parents do not bring in fast food for lunches. If a parent does bring in fast food, they may only bring it in for their child. While the child of the parents who brought in the fast food would be allowed to eat it, other students will not be allowed to share it.

Cafeteria Guidelines

1. There is no need for running or pushing.
2. Observe rules for self-control while eating.
3. Refrain from coughing and sneezing on others while eating.
4. Remember to use good manners.
5. Do not leave any trash on the table or floor.
6. Students will refer to supervisors on duty as Ms., Miss, Mrs., or Mr.
7. Loud, noisy voices are disorderly conduct will not be tolerated. Students guilty of disobedience of any of the above guidelines will endanger their privilege of making use of the facilities.
8. Soft drinks are not allowed at lunch time.

Cafeteria Meal ID System

Elementary and middle school students will follow the same procedure as always when turning in their breakfast/lunch money in the morning. The money will be deposited into their private school meal account. Deposits must be placed in an envelope accompanied by the student's name and amount paid. If there is more than one student in a family in school, one student may make deposits to their sibling's account as long as you give the names of each student and indicate the amounts to deposit to each account. Parents will not be able to use their student's account to purchase a meal. They can pay cash or check when eating with their child.

This money will be deposited into their meal account(s). At breakfast/lunch the student will pick up their meal and punch in their ID numbers on the keypad. The cost of the meal will be subtracted from their account. The amount of the prepayment deposit is entirely up to you; it can range from one day to a month or even a year. Money in the student's meal account at the end of the school year will be carried over to the next school year.

Lunch (Grades K - 8)

- Students who bring their lunch may purchase a carton of milk for \$0.50 per carton.
- Students will be allowed to purchase extras, if they do not have a negative balance, when they have paid for a full meal. They need to tell their homeroom teacher if they are planning to do so.
- Regular Lunch Cost K - 5 is \$1.95 per day
- Regular Lunch Cost 6-8 is \$2.25 per day
- Afternoon milk (Grades K - 1) is available for \$0.50 per carton
- Reduced lunch for grades K - 8 is \$0.40 per day

Breakfast (Starts at 7:30 and ends at 7:50)

- Grades K - 8 regular breakfast is \$1.60 per day
- Grades K - 8 reduced breakfast is \$0.30 per day

NutriKids/mySchoolBucks

Go to the South Gibson home page (www.sgibson.k12.in.us) then click on the "P" in the top right corner of the page. Click on the mySchoolBucks logo then click on: Register for a free account. Change the State/Province to Indiana. Select "South Gibson School Corporation" as the School District. Then fill in your information.

School Pictures

A photographer will visit the school to take pictures of the students for the yearbook. Pictures will be available for purchase.

Emergency

At the time of enrollment, please provide the school with two (2) names and telephone numbers of persons who can be reached if needed. If at any time during the school year a student moves to a different address or changes telephone numbers, the change should be reported to the office.

Telephone Calls

Messages of importance will be relayed to your children if necessary. Only in extreme emergencies will a child be called to the telephone. Students are not allowed to make phone calls except for emergencies.

Report Cards

Report cards will be distributed on the Friday following the end of the nine weeks. Be sure you receive your children's cards.

Lockers

The use of the locker is a privilege granted to students by the school. Each 3-8 grade student will be assigned a locker. The school will not be responsible for any contents within the locker. A charge will be assessed to persons damaging lockers. Administration possesses the authority to examine the condition and contents of any locker in the building when he/she has reason to believe that the locker is not being properly maintained or being used to house items:

1. Which present an immediate threat to the health, safety, and welfare of the student or school
2. Which are illegal to possess
3. Which would contribute to the disruption of the normal educational program
4. Which have been reported lost or stolen

Gym Shoes

All students in grades 1-8 will need to have an extra pair of gym shoes for P.E. Those shoes do not have to be new but they need to be clean and worn only for P.E. This greatly helps us keep our gym floor cleaner and in better condition for school activities.

Lost and Found

A lost and found department is maintained in the school office and the cafeteria so that articles may be returned to their rightful owners. Students are urged to make an early effort to locate lost articles, as unclaimed articles are eventually given away to someone who can use them or are destroyed.

Medication Policy

All prescription medications given in the schools must be brought to school in the original container by the parent. The prescription label on the original container will suffice for the physician's directions to the parent and/or school personnel dispensing the medicine. The parent's written permission must also accompany the original labeled container and must include the time the medication is to be given by school personnel.

All non-prescription medication must be brought to the school in its original container by the parent. A written note from the parent must accompany the non-prescription medication giving the school personnel permission to administer the medication. Parents or guardians may come to school and administer medications themselves.

The last week of school, a memo will be sent home with your child as a reminder to parents to pick up their child's medication. Any medication not picked up by the end of the last day of school will be disposed of accordingly.

Please do not ask school personnel to administer medication without the necessary paperwork. Any student taking medication outside of the supervision of school personnel will immediately be sent to the principal's office and parents will be notified.

Steps to Prevent Illness in School

As you may know, the flu can easily spread from person to person. Therefore, we are taking steps to reduce the spread of flu in schools throughout the South Gibson School Corporation. We want to keep the schools open to students and functioning in a normal manner during the flu season. We need your help to do this. We are working closely with the Gibson County Health Department to monitor flu conditions and make decisions about the best steps to take concerning schools. We will keep you updated with new information as it becomes available.

For now we are doing everything we can to keep our schools functioning as usual. Here are a few things you can do to help:

- Teach your children to wash their hands often with soap and water or an alcohol-based hand rub.
- Teach your children not to share personal items like drinks, food or unwashed utensils, and to cover their coughs and sneezes with tissues. Students should cover up their coughs and sneezes with the elbow, arm or sleeve instead of their hand when a tissue is unavailable.
- Know the signs and symptoms of the flu. Symptoms of the flu include fever (100 degrees Fahrenheit or greater), cough, sore throat, runny or stuffy nose, body aches, headache, and feeling very tired. Some people may also vomit or have diarrhea.
- Keep sick children at home for at least 24 hours after they no longer have a fever or do not have signs of fever, without using fever-reducing drugs.
- Any children who are determined to be sick while at school will be sent home.
- For more information, visit www.flu.gov or call 1-800-CDC-INFO for the current information about the flu.

Meningococcal Disease Information

Q: What is meningococcal disease?

A: Meningococcal disease is caused by bacteria. It can cause an infection of the covering of the brain and spinal cord or the blood. The bacteria can live in the membranes of the nose and throat, usually with no symptoms. In a small number of people, the bacteria pass to the blood causing either a serious infection of the blood or meningitis.

Q: How is the germ spread?

A: The bacteria is spread from person to person by direct contact with an infected person's nose or throat secretions.

Q: What are the signs of being sick with this germ?

A: Illness often starts with a sudden fever, headache, stiff neck, a rash, and possibly nausea and vomiting. An infected person may be very sick within a few hours and should seek medical care immediately.

Q: Who is at highest risk for getting the disease?

A: Babies, children and young adults are most likely to get the disease. People living in crowded places are at higher risk for infection. Outbreaks usually do not occur in school or workplace settings.

Q: Can meningococcal disease be prevented?

A: Yes, the disease can be prevented by good hygiene. Cover nose and mouth when sneezing or coughing, throw used tissues away and wash hands often.

Q: What vaccines may prevent a child from getting this germ?

A: Two vaccines are available to prevent this infection:

1. Meningococcal Conjugate Vaccine (MCV4), which is Menactra. This vaccine is licensed in the U.S. for people 11-55 years of age. It is likely that this vaccine or a similar vaccine will be licensed for younger age groups in the future.
2. Meningococcal Polysaccharide Vaccine (MPSV4), which is Menomune. This vaccine is recommended for people who have an increased risk of disease due to certain medical conditions who are aged 2-10 years and over 55 years. People at high risk need vaccination every 3-5 years.

Immunizations and Medical Screenings

The nurses of the South Gibson School Corporation wish to provide information to parents about Health Services available in the South Gibson School Corporation. Each school building has a health suite available for sick or injured students staffed with a registered nurse.

A state law requires that a record of the immunization status of each student be kept on file. All students must have required immunizations before school begins. The nurses review all health records and gather and record new student immunizations as soon as school starts. A summary report must be submitted to the State by November 1 of the current school year.

Growth and development progress is monitored by weight and height checks in the spring to grades K - 8. The State of Indiana mandates that vision screenings be conducted on children in grades K, 1, 3 and 8. It states that we must arrange for an eye care professional to conduct a vision screening of students in grades K and 1. A referral for further vision evaluation is made by the school nurse and she to parents if the child does not pass the vision screening criteria. A summary report must be submitted to the State by June 1.

If you do not wish your child to have a particular service provided by the school nurse, please call for an appointment with the building principal and arrange to sign a release form.

Homework Policy

The South Gibson School Corporation recognizes the integral role of homework in the total educational process. Homework fulfills the following purposes:

1. To review, reinforce or extend classroom learning by providing practice and application of knowledge gained;
2. To teach students responsibility and organizational skills;
3. To promote wise and orderly use of time;
4. To encourage a carry-over of worthwhile school activities into permanent career and leisure interest;
5. To provide opportunities for broad enrichment activities.

All homework should be related to the objectives of the curriculum studied. Homework should be given for educational purposes. The quantity of homework should vary with the grade, age, and needs of the student and the class.

Homework is a cooperative process. Students, parents, teachers and administrators share responsibilities regarding homework assignments.

1. The teacher has the professional responsibility to assign homework when needed. Each teacher shall establish methods for assigning, recording and evaluating homework. These procedures will be clearly explained to the students.
2. The student, with guidance from teachers and parents, should develop good work and study habits. The student should be responsible for completing the homework assigned.
3. Parents should encourage their children by showing interest and exhibiting helpful attitudes toward homework. They should provide an environment conducive to study.
4. The principal shall coordinate the implementation of the policy.

Current Grades, Progress Reports, Report Cards and Honor Roll

In an effort to standardize grade reporting throughout the South Gibson School Corporation the following grades will appear on the report cards:

A - Excellent	B - Above Average	C - Average	D - Below Average	F - Failure
I - Incomplete	S - Satisfactory	N - Needs Improvement	U - Unsatisfactory	

Grade 1 and 2 - Students will receive A,B,C,D or F in Reading, Language Arts, Spelling and Math. The grades of S, N or U will be used for Science, Social Studies, Art, Music, and P.E.

Grade 3, 4 and 5 - Students will receive A,B,C,D or F in Reading, Language Arts, Spelling, Math Social Studies, Science and Health. The grades of S, N or U will be given for Art, Music, and P.E.

Grades 6, 7, and 8 - Students will receive A,B,C,D or F in all subject areas.

Current grades can be seen at any time by using the Skyward program. Skyward can be accessed by going to the OCS website. Parents can call the OCS office to get their login information if they do not have it.

Honor Rolls are based on the student grade average. The "Distinguished Honor Roll" will include students who have a nine-week average GPA of 3.75 or higher for grades 1 - 5 or a GPA of 3.8 or higher for grade 6 - 8. The "Honor Roll" will include students who have a nine-week average GPA of 3.0 or higher. Honor Rolls are based on all subjects that give letter grades. A conduct grade of "U" will eliminate a child from qualifying for the Distinguished Honor Roll or Honor Roll

Academic Excellence is a program used to encourage, promote, recognize and reward citizenship qualities and leadership abilities. The criteria for Distinguished Honor Roll are a 3.75 or higher GPA for grades 1 - 5 or a 3.8 or higher GPA for grades 6 - 8 in the first three grading period and no "U's" for a conduct grade.

8th Grade Algebra I Students

Eighth graders who take Algebra I during their 8th grade year and take Geometry or Geometry Honors in grade 9 will receive in their 9th grade year on their high school transcript their first semester Algebra I grade and credit at the end of first semester and their second semester Algebra grade and credit at the end of the second semester. These grades will become part of the student's high school grade point average (GPA).

South Gibson School Corporation Dress Code

Students should dress for "school business" in a clean, neat and safe manner. Although the school recognizes that fads come and go, and styles of dress are ever changing, certain standards of reasonable dress are expected. The following are specifically prohibited but school staff may determine other violations at their discretion:

1. Hats and sunglasses are not to be worn in the building.
2. Clothing or jewelry that states, implies or displays any reference to drugs, profanity, alcohol, tobacco products, hate messages or nudity is prohibited.
3. All clothing covering the upper body must have sleeves, may not expose any cleavage, bare midriff front or back, underarms or undergarments.
4. Sagging pants that expose undergarments are not allowed.
5. Flip-flops and slides are not to be worn by students in grades K - 5. Shoes for K-5 must latch around the heel.
6. Jewelry in any pierced body part, other than the ear will require a clear plug.
7. Wallet chains or any jewelry that is considered unsafe.
8. Skirts, shorts, dresses or skorts must be of modest length. Students cannot wear short shorts and short skirts that cause a distraction to the educational process.

Any student not dressed properly in the opinion of a South Gibson staff member will be referred to the school office. **The school personnel shall be the final judge as to the appropriateness of student dress.** The student will remain in the office until such time that proper clothing can be delivered to the school by that student's parent or temporary replacement clothing can be provided by the school. Repeated violations could result in disciplinary action, including detention and/or suspension of the student.

Cell Phones, AirPods and Electronic Devices

Cell phones or any wireless listening device (ie AirPods, etc.) are not to be used during school hours. Upon entering the building all cell phones must be turned off and put away in their book bags. During school hours students are to have their cell phones turned off and in their lockers. Students may use their cell phone if given permission by the office or a teacher.

Important Notice to Students and Parents Regarding Cell Phone Content and Display

- The Child Abuse/Neglect Law requires school personnel to report to law enforcement or child protective services whenever there is reason to believe that any person/student is involved with “child exploitation” or “child pornography” as defined by Indiana Criminal Statutes.
- It is “child exploitation,” a class C felony under 1.C.35-42-4-4(b) for any person/student (1) to exhibit, photograph or create a digitized image of any incident that includes “sexual conduct” by a child under the age of 18; or (2) to disseminate, exhibit to another person, or offer to disseminate or exhibit, matter that depicts or describes “sexual conduct” by a child under the age of 18.
- It is “child pornography,” a class D felony under 1.C.35-42-4-4(c), for any person, student to possess a photograph, motion picture, digitized image, or any pictorial representation that depicts or describes “sexual conduct” by a child who the person knows is less than 16 years of age or who appears less than age 16.
- “Sexual conduct” is defined by 1.C.35-42-4-4(a) to include sexual intercourse, exhibition of the uncovered genitals intended to satisfy or arouse the sexual desires of any person, or any fondling or touching of a child by another person or of another person by a child intended to arouse or satisfy the sexual desires of the child or other person.
- The Indiana Sex Offender Registrations Statute at 1.C.11-8-8-7 and the Sex Offender Registry Offense Statute at 1.C.35-42-4-11, as of May 2009, require persons convicted of an adjudicated as a juvenile delinquent for violation of the Child Exploitation Statute at 1.C.35-42-4-4(b) to register as a sex offender.
- Because student cell phones have been found in a number of Indiana school districts to have contained evidence of “sexual conduct” as defined above, it is important for parents and students to be aware of the legal consequences should this occur in our school system.

Non-Discrimination Policy

The Board of School Trustees for the South Gibson School Corporation shall not discriminate on the basis of race, color, gender, religion, ancestry, veteran status, national origin, limited English proficiency or disability in any programs and/or activities of Owensville Community School, Owensville, IN, including but not limited to , employment practices and participation in educational offerings as required by the Indiana Civil Rights Law (I.C. 22-9-1) Title IV (Civil Rights Act of 1964), the Equal Pay Act of 1973, Title IX (Educational Amendments, and Section 504 (Rehabilitation Act of 1973).

Seclusion and Restraint Policy

A student will not be subject to seclusion or restraint unless the student's behavior poses an imminent risk of injury to the student or others. However, significant violations of the law, including assaults on students and staff, will be reported to the police. As soon as possible after any use of seclusion or restraint, the student's parent or guardian will be informed and provided with a detailed account of the incident, including the circumstances that led to the use of seclusion or restraint.

Corporation Pest Policy

The school corporation is committed to providing students a safe environment. It seeks to prevent children from being exposed to pests and pesticides. While pesticides protect children from pests that may be found in the school and the surrounding grounds, under some circumstances they may pose a hazard to children. Therefore, pest control practices may involve a variety of chemical and non-chemical methods that are designed to control pests effectively while minimizing potential pesticide exposure to children. Pesticides will be applied by certified pesticide applicators and when students and staff members are not present.

This policy does not apply to the use of the following pesticides:

- When used in normal cleaning activities: germ killers, disinfectants, sanitizing agents, water purifiers and swimming pool chemicals
- Personal insect repellents when self-applied
- Gel baits or manufactured enclosed insecticides when used where students and staff members do not have access to the insecticides.

The corporation will:

- Inform annually, parents and staff members, of the corporation's pest control policy at the time of student registration (beginning of the school year or semester) by a separate memorandum or as a provision in the student handbook.
- Provide the name and phone number of the person to contact for information regarding pest control.
- Establish a registry of parents and staff members who want to receive advance notice of all pesticide use and provide such notice.
- Provide notice of planned pesticide applications to parents and employees who have requested advance notice
- Provide notice of all pesticide applications to school nurses.
- Maintain a written record for at least 90 days of any pesticide applications.

The corporation will provide notice at least two (school) days prior to the date and time the pesticide application is to occur. The notice will include the date and time of the pesticide application, the general area where the pesticide is to be applied and the telephone number to contact the school for more information. In case of emergency pesticide applications because of immediate threat to the public health, the school shall give written notice as soon as possible.

The corporation may provide for training of school employees to become certified pesticide applicators. Financial support for such training may be provided by the corporation subject to budgetary constraints of the corporation. The Superintendent shall prepare and disseminate regulations for the implementation of this policy.

Asbestos Inspection

On February 17, 1994, Anthony Wilson, P.E., with T.E.C. Consulting Engineers, and on February 18, 1994 Timothy Henning, AIA, with Architecture Plus Corporation, bot declared that, to the best of their knowledge, no asbestos containing materials were specified or installed in the Haubstadt Community School or the Owensville Community School.

School Board Policy on Drug-Free Schools

In accordance with Federal Law, the School Board prohibits the use, possession, concealment or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs include any alcoholic beverage, anabolic steroid, dangerous controlled substance as defined by State statute or substance that could be considered a “look-a-like” controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the student handbook, up to and including expulsion from school. When required by State law, the Corporation will also notify law enforcement officials.

The Corporation is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which he/she receives help through programs and services available in the community. Students and their parents should contact the school principal or counseling office whenever such help is needed.

Wireless Communication Devices and Cameras

A “wireless communication device” is a device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor. The following devices are examples of WCDs: cellular and wireless telephones, pagers/beepers, personal digital assistants (PDAs), Blackberrys/Smartphones, Wi-Fi enabled or broadband access devices, two-way radios or video broadcasting devices, laptops, and other devices that allow a person to record and/or transmit, on either a real time or delayed basis, sound, video or still images, text, or other information. Students may not use WCDs on school property or at a school-sponsored activity to access and/or view Internet websites that are otherwise blocked to students at school. Distracting behavior that creates an unsafe environment will not be tolerated. WCDs shall be powered completely off during school activities when directed by the administrator or sponsor.

A “camera still or video” is a device that captures on film or digital media, still or video images.

Except as provided hereinafter, students are prohibited from using WCDs or cameras to capture, record or transmit the words (i.e. audio) and/or images (i.e. pictures/video) of any student, staff member or other person in the school or while attending a school-related activity, without the express prior notice and written consent of the capture, recording or transmission of such words or images. Using a WCD or camera to take or transmit audio and/or stills/video images of an individual without his/her consent is considered an invasion of privacy and is not permitted. A building principal or a classroom teacher in a class involving the use of such WCD or camera as part of the curriculum or an authorized extracurricular activity may authorize the capture, recording or transmission of such words and/or images. Students who violate this provision and/or use a WCD to violate the privacy rights of another person may have their WCD or camera confiscated and disciplinary action taken.

The use of WCDs that contain built-in-cameras (i.e. devices that take still or video pictures, whether in a digital or other format) or cameras is prohibited in locker rooms, classrooms and bathrooms.

Owensville Community School
Title I Parent Involvement Policy

Owensville Community School intends to follow the parental policy guidelines in accordance with Every Student Succeeds Act of 2015, as listed below. OCS will distribute this policy to all parents.

Annual Parent Meeting

An annual Title I parent meeting will be held in the first quarter of each school year. We will schedule different meeting times and days to provide parents multiple opportunities to attend. At this meeting we will include an overview of the Parents Right to Know Policy, Parent/School Compact, Parent Involvement Policy, explanation of what services will be provided to Title I students and how they qualify for these services along with resources for parents.

School Parent Compact

Owensville Community School Title I team works to create an environment that allows for high student performance. The compact between school, student, and parent is developed through involvement from all stakeholders. The stakeholders include the Title I team, Leadership Team, and School Improvement Plan Committee. These stakeholders review and modify the compact yearly.

Staff Communication with Parents/Guardians

Information regarding school performance, student assessments, and school curriculum will be provided to parents/guardians. Owensville Community School and the school community as a whole values the role of families participating in the educational process. Parents/Guardians will see communication in many forms. This could include phone calls, conferences, social media, letters, classroom communication tools such as Remind, or Class DOJO, and home visits as needed. Families are encouraged to contact school staff in order for communication to flow in both directions.

The School-Wide Planning Committee

The school and parent planning committee will consist of both school personnel and parents. We will review the services provided to students and parents, the program's ability to work effectively with parents, the effectiveness of the current plan along with reviewing the parent involvement policy and parent/school compact. We will also review and discuss any improvements of programs under Title I, part A. This committee will meet annual but more frequently if necessary.

School Curriculum

Parents will be provided with information about Title I, A program in a timely manner. They will receive a description and explanation of the curriculum to be used. The Title I program utilizes the following curricula: small, flexible groups, students reading at their level, students applying decoding, phonemic awareness, fluency and comprehension skills, teacher based lessons based on needs assessments and a whole school leveled library. Programs and manipulatives such as the following will be utilized: Moby Max, Pro Reading, Journey Intervention, Saxon, ABC Mouse, BrainPop, Dibels Reading, fluency and comprehension passages, model clocks, shapes, magnetic letters, play money, fraction tiles, base ten blocks, flashcards, and educational games. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as possible.

Assessments and Benchmark

Students will have at least three benchmark assessments to determine and monitor reading and math levels throughout the school year through the STAR 360 program. Parents will be given the opportunity to discuss possible programs and offer suggestions. Parents will be a part of the Title I program and School Improvement Plan Committee. Parents will also be given an opportunity to participate in case conferences and parent-teacher conferences.

Parental Involvement

OCS will build schools' and parents' capacity for strong parental involvement in order to ensure effective engagement of families. Parents will be notified of the annual Title I meeting via flyers sent home. OCS will advertise Kindergarten registration through social media, local papers, and preschools. We will provide a pamphlet to parents at the time of kindergarten registration to advise the parents what skills would be most beneficial for their child to be best prepared for Kindergarten. An open house will be held before or shortly after school starts for parents and students to tour the building and meet the faculty. At the open house we will have a breakout session for any parent who would like additional information on the Indiana state standards, how to monitor their child's progress and how to work with educators to improve the achievement of their child. Parents will be provided with materials and training to help improve the achievement of their child, such as literacy training and the use of technology. OCS will also coordinate parent involvement programs and activities with Head Start and other preschools in the area to encourage and support parents in more fully participating in the education of their children. All information related to school and parent programs, meetings and other activities will be sent home to parents of participating children in a format and in a language the parents can understand. Administration will also educate the educators in the value of parental contributions and in how to reach out to, communicate with and work alongside parents as equal partners building good rapport and strong ties between the school and home.

South Gibson School Corporation Student Network and Internet Acceptable Use and Safety Agreement

To access email and/or the Internet at school, students under the age of eighteen (18) must obtain parent permission and must sign and return this form. Students eighteen (18) and over may sign their own forms.

Use of the Internet is a privilege, not a right. The Corporation's Internet connection is provided for educational purposes only. Unauthorized and inappropriate use will result in a cancellation of this privilege.

The Corporation has implemented technology protection measures which block/filter Internet access to visual displays that are obscene, child pornography or harmful to minors. The Corporation also monitors online activity of students in an effort to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. Nevertheless, parents/guardians are advised that determined users may be able to gain access to information, communication and/or services on the Internet which the School Board has not authorized for educational purposes and/or which they and/or their parents/guardians may find inappropriate, offensive, objectionable or controversial.

Parents/Guardians assume this risk by consenting to allow their students to participate in the use of the Internet. Student's accessing the Internet through the school's computers assumes personal responsibility and liability, both civil and criminal, for unauthorized or inappropriate use of the Internet.

The Corporation has the right to monitor, review and inspect any directories, files and/or messages residing on or sent using the Corporation's computers/networks. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.

Teachers and building principals are responsible for determining what unauthorized or inappropriate use is. The principal may deny, revoke or suspend access to the Network/Internet to individuals who violate the Student Network and Internet Acceptable Use and Safety Policy and related Guidelines, and take such other disciplinary action as is appropriate pursuant to the Student Code of Conduct.