

SOUTH GIBSON SCHOOL CORPORATION

1029 W 650 S

Fort Branch, Indiana 47648

Telephone 812-753-4230 Fax 812-753-4081

APPLICATION FOR USE OF SCHOOL FACILITIES

To be completed by requesting organization:

Name of Applicant: Date of Application:

Applicant's Address: Applicant's Telephone:

Facilities to be Used:

Services Requested:

(Please include all facilities, services, times, dates needed.) Date(s) of Use Doors/Open Doors/Close # of Hours

Please understand that this approved application is only for the dates, times, facility(ies) and services described above. DO NOT ASSUME that additional needs can be accommodated. Student activities come first and will not be "bumped" if your needs change. The facilities are heavily scheduled and changes may not be possible at a later date.

Description of Planned Activity:

Name of Person in Charge:

If using auditorium, please specify things you may need (stage lights, mics, audio playback, video playback on projector, power-point presentations on projector, etc.) If auditorium is requested and a group asks to use the sound, light or fly system in any way, an approved GSHS student or staff member must be hired to operate these items.

To be completed by building principal:

School Personnel Required? Yes No Person Assigned: No. of Hrs.
Custodial Service Required? Yes No Custodian Assigned: No. of Hrs.
Estimated Custodial Charges \$
Food Service Required? Yes No Estimated Food Service Charges \$
Auditorium Service Required? Yes No Auditorium Service Charges \$
Rental Charges (list):

A Statement Will Be Mailed To You For Payment From The Central Office

Please Note: All checks for rental facilities and personnel services are to be made out to the South Gibson School Corporation and are to be sent directly to the School Administration Office, 1029 W 650 S, Fort Branch, IN. 47648.

The Organization and/or Applicant agrees to indemnify and hold the South Gibson School Corporation, its officers, administrators, board members, employees, servants and agents free, clear and harmless of all claims, demands, actions, causes of actions and obligations arising out of or in any way connected with the use of the school property. This indemnification covers attorney fees, witness fees, deposition costs, court costs, employee time and all other expenses incident to such claim, demand, action or cause of action. The Board reserves the right to cancel any permission granted. The applicant acknowledges that he has read the School Corporation's policy and regulations regarding the Use of School Property and agrees to abide by it. Any liability which may be involved shall be assumed by the rental organization or individual. Rental organizations are to provide a certificate of liability insurance to the Superintendent's Office in the amount of \$500,000/\$1,000,000 bodily injury and \$100,000 property damage or \$1,000,000 combined single unit. The liability policy shall name the South Gibson School Corporation as an additional insured.

The requirement for insurance may be waived only upon the determination by the corporation's insurance agent that the risk associated with the applicant's use is no greater than the risk normally contemplated by the corporation's liability carrier. Waiver of the insurance requirement does not relieve the applicant from its indemnity obligations or your personal liability as a sponsor of this organization.

Insurance Requirement Waived this day of , 20 . Agent

Approved Not Approved

Principal Date

Organization Rep Date

Athletic Director (if applicable) Date

Superintendent of Schools Date